



NORTH CAROLINA MEDICAL GENETICS ASSOCIATION

ANNUAL BUSINESS MEETING
OCTOBER 21, 2011
DUKE UNIVERSITY MEDICAL CENTER

2011 NCMGA Officers:

President: Randi Stewart, MS, CGC
Vice President: Patrick Koty, PhD
Secretary-Treasurer: Ofri Leitner, MS, CGC
Past President: N/A

Officers Present: Randi Stewart, Patrick Koty, Ofri Leitner

Members and Guests in attendance: Uzma Atif, Stephanie Austin, Deeksha Bali, Beth Boyea, Adam Buchanan, Muge Calikoglu, Nancy Callanan, Karen Corneeliussen, Kristin Clinard, Heidi Cope, Blythe Crissman, Kristy Crooks, Christen Csuy, Kristen Deak, Beth Dellinger, Courtney Downtain, Catherine Fine, Kate Foreman, Jenny Goldstein, Frank Grass, Chad Haldeman-Englert, Kate Watson Hanauer, Melissa Hayden, Liz Heise, Sonja Higgins, Beth Hudson, Debbie Keelean-Fuller, Priya Kishnani, Patrick Koty, C. Lisa Kurtz, TraceY Leedom, Ofri Leitner, Jeannice Lesko, Ann Lucas, Gail Marcus, Allyn McConkie-Rosell, Allyson Meyer, Megan Mortenson, Amy Mottola, Erica Nading, Karen Nicely, N. Chrstine Oien, Michael Osborne, Dagny Patton, Yezmin Perilla, Cynthia Powell, Pamela Reitnauer, Azita Sadeghpour, Kelly Schoch, Jenny Shafer, Vandana Shashi, Katie Sheets, Cecile Skrzynia, Randi Stewart, Queenie Tan, Ashley Tompkins, Christie Turcott, Diane Vargo

Call to Order

President Randi Stewart called the meeting to order. Duke University Medical Center was thanked for hosting the Fall 2011 meeting. The sponsors for the meeting, LabCorp, Shire, and Genzyme, were also thanked for their continued support of NCMGA. The business meeting lasted approximately 30 minutes.

Minutes Approved

Randi Stewart made a motion to approve the minutes from the Fall 2010 business meeting. Several members and then the membership approved this motion. There was no discussion of minutes.

Committee Reports

There were no committee reports

Secretary-Treasurer Report

Ofri Leitner reported that the NCMGA account balance at BB&T is currently \$9,061.35. The membership was reminded that to maintain non-profit status of the organization, the balance must remain under \$10,000.

Vice President Report

Patrick Koty reported that there are 8 Travel Grant Award Applications this year; all from UNCG students who will be attending the National Society of Genetic Counselors Annual Education Meeting.

Old Business

1. SERGG Meeting- in absentia, Jack Tarelton reported that he attended the 29th Annual SERGG meeting on 7/23/11, which was held in Asheville, NC. This is a well attended meeting and a good place to network. The next SERGG meeting will take place on 7/19/11 in Ponte Verde Beach, FL. The NCMGA Vice President will attend to represent NCMGA.
2. Guidelines for Host-Site Meeting Planners- There was a motion to change the funding available to meeting planners from \$1,000 to \$1,500 and reflect this change in this document online. There was a motion to vote on this proposed change, which was seconded. The membership voted and approved it unanimously.
3. NCMGA Guidelines for Financial Expenditures- It was proposed to make changes to this document and formalize that meeting expenses should not exceed \$1,500 (including speaker honorariums and catering). Travel grants are proposed to increase from \$150 to \$250 per applicant per year. It was reiterated that the Vice President or alternate NCMGA officer will be funded to attend the annual SERGG meeting. It was reviewed that the balance in the NCMGA BB&T bank account should remain above \$1,500 and below \$10,000 at all times. There was a motion to vote on this proposed change, which was seconded. The membership voted and approved it unanimously.
4. Guidelines for NCMGA Honorariums- It was reiterated that approval needs to be obtained from the officers if meeting expenses will exceed \$1,500. It was proposed that travel expenses for non-NCMGA speakers may be covered, but that airfare is reimbursable only for the keynote speaker. There was a motion to vote on this proposed, change which was seconded. The membership voted and approved it unanimously.

New Business

1. Proposed Webmaster Position- It was proposed to have a non-officer position of NCMGA Webmaster. The responsibilities will include maintaining and updating the NCMGA website as needed with information regarding upcoming meetings or with new documents for the Membership. The webmaster would also pay the yearly fee to Homestead, the website host, which will be reimbursed. It was proposed that the Webmaster position be for a term of two years, at which time the officers may extend that term for an additional two years if everyone is in agreement. There was a motion to vote on adding this position, which was seconded. The membership voted and approved it unanimously.

Randi Stewart requested that any interested members contact the officers by email and include any relevant experience they may have if they interested in this position.

2. Lifetime Membership- It was proposed to offer “Lifetime Membership” status to members who have been practicing in the field of genetics in North Carolina for 20 or more years. Such individuals can be nominated by colleagues or be self-nominated. NCMGA officers will review the nomination and will keep a list to provide to conference planners so that Lifetime Members do not pay the meeting registration fee (\$15). There was much discussion regarding whether the yearly membership fee (\$25) should also be waived and whether such individuals must have paid yearly membership dues every year previous to their nomination. A consensus was not reached by the membership and it was agreed to continue this discussion and provide more clarification on the proposed definition of lifetime membership prior to membership vote.

3. Grant- A member suggested that a grant be established for NCMGA members wishing to pursue research. There was limited discussion regarding this. If anyone is interested in such a grant, please make a more formally organized proposition to the officers.
4. New NCMGA Officer- Debbie Keelean-Fuller nominated Christie Turcott to become Secretary-Treasurer of NCMGA beginning in 2012. Muge Calikoglu seconded this nomination. The nomination was put to a vote and unanimously approved. The incoming President in 2012 will be Patrick Koty and the Vice President will be Ofri Leitner. The Immediate Past President will be Randi Stewart, who will remain on the executive committee.
5. Upcoming Meetings- The Spring 2012 NCMGA meeting will be held at Fullerton Genetics Center in Asheville on May 4, 2012. Meeting locations after this are at Wake Forest University (Fall 2012), East Carolina University (Spring 2013), and University of North Carolina – Chapel Hill (Fall 2013).
6. Update of Medicaid Lab Directive- Vice President, Patrick Koty, updated the membership regarding a meeting he attended with other lab directors of academic centers in North Carolina. The directors met with the Chief Medical Officers of Medicaid, Dr. Randal Best, regarding Medicaid's proposed requirement to have a single-source genetics lab in NC. Dr. Koty will be asking for volunteers to be on an advisory committee to develop Medicaid policy for genetic testing. Dr. Cindy Powell was already volunteered to be on the committee.
7. There was a suggestion on behalf of all the lab directors proposed by Patrick Koty that if NCMGA wanted more lab directors to attend meetings that the meetings should be moved to a different day of the week beside Fridays since Fridays are the busiest sign out day

Adjournment

There being no further business, the business meeting was adjourned by Randi Stewart.

Respectfully Submitted,

Ofri Leitner
NCMGA Secretary/Treasurer