

NCMGA Business Meeting Friday, November 6, 2015

The meeting began at 12:10 p.m. and was held at the Wake Forest Baptist Health Medical Center, Winston-Salem, NC.

Executive Committee members present:

President: Joe Kearney, PhD

Vice-President: Loren del Mar Pena, MD, PhD

Secretary/Treasurer: Beth Dellinger, MS

Agenda:

1. 2014 Business Meeting minutes – Dr. Kearney moved to approve the 2014 business meeting minutes, which was seconded by Megan Mortensen. The 2014 business meeting minutes were subsequently approved by the membership present.
2. Vice President's report –
 - a. Dr. Pena reported that six UNC-Greensboro students were awarded travel grants totaling \$1,500.00 to be used toward expenses related to attendance at the National Society of Genetic Counselors Annual Education Conference.
 - b. Dr. Pena reported on her attendance at the Southeastern Regional Genetics Group 33rd annual meeting which was held in Asheville, NC from July 16 – 18, 2015.
3. Secretary / Treasurer's report –
 - a. Beth reported that the account balance as of November 4, 2015 was \$9,290.09.
 - b. Beth discussed that a new account had to be opened at BB&T because new checks had been mailed to an incorrect address.
4. Old Business -
 - a. NCMGA tax exempt status – Dr. Kearney reviewed that the IRS had revoked the organization's tax exempt status due to failure to file an annual return or notice for three consecutive years after 2006. To comply with new regulations, a new tax ID was obtained and a new application for tax-exempt status was submitted to the IRS. The IRS initially rejected the application due to inadequate wording in the by-laws regarding destination of funds upon dissolution of NCMGA. The membership voted via survey monkey to amend the by-laws and the edited by-laws were submitted to the IRS. The IRS granted 501(c)(3) status after by-law amendment. In the future, the 990N e-card must be filed each year at tax time. The 2014 990N e-card was filed and accepted on March 31, 2015. It was noted that tax exempt status will be lost if filing is missed for three years.
5. New business -
 - a. New officer nomination – Dr. Kearney asked for nominations for the Secretary / Treasurer position for 2016. Dr. Chad Haldeman-Englert was nominated. Dr. Kearney moved to make Dr. Haldeman-Englert the incoming Secretary / Treasurer. The move was seconded by Dr. Pam Reitnauer and approved by the membership present.

- b. Webmaster position – Dr. Kearney thanked Megan Mortensen for her service as webmaster and asked for a volunteer to take over this role. Rachel Mills volunteered for this responsibility.

With no further business, the meeting was adjourned at 12:40 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Beth Dellinger". The signature is written in black ink and is positioned above the printed name.

Beth Dellinger, M.S., CGC
2015 NCMGA Secretary/Treasurer